



# DAV PUBLIC SCHOOL

PARADEEP PORT, PARADEEP - 754142  
(Affiliated to C.B.S.E., New Delhi, Affiliation No. -1530193)

Ref.No : DAV(PPT)/ 2021(A)/2025

Date 13.09.2025

## QUOTATION CALL NOTICE

Sealed quotations are invited by the undersigned from reputed firm for supply of man power/ housekeeping staff for the smooth functioning of the school. The quotation for supply of the same as per the prescribed format attached herewith the wages and other allowances must be as per the standing instruction of Ministry of Labour, Govt of Odish. Interested parties may submit their quotations for the purpose of the prescribed quotation attached herewith for supply of housekeeping staff to school. The sealed quotations should reach the undersigned on or before 26/09/2025 by 3:00 P: M positively. The quotations received after the stipulated date and time due of postal delay or without the prescribed proforma or incomplete in any respect shall not be considered. The quotations without GST numbers shall not considered. The envelope containing the quotation must be super-scribed as "QUOTATION FOR SUPPLY OF HOUSE KEEPING STAFF". The undersigned reserves the right to cancel any/all the quotation(s) without assigning any reason there off.

13/9/25

Principal  
PRINCIPAL Public School  
Paradeepport,

No. DAV (PPT)/ 2021(A) / 2025

Date: 13.09.2025

1. The Notice Board of the school for information of the public person concerned.
2. School website.
3. The concerned file for record.

**QUOTATION FORM FOR SUPPLY HOUSE KEEPING STAFF to  
D.A.V. PUBLIC SCHOOL PARADEEP PORT, PARADEEP**

Name of the Firm: .....

Address: .....

E-mail: ..... Phone No: .....

GST No: .....

Pan: ..... Quotation No: ..... Date: .....

| Sl.No | Particulars                     | Housekeeping staff | MTS Staff | Group D Staff |
|-------|---------------------------------|--------------------|-----------|---------------|
| 1     | Rate of Minimum Wages per Day   |                    |           |               |
| 2     | Allowence                       |                    |           |               |
| 3     | Rate of Minimum Wages per Month |                    |           |               |
| 4     | EPF@13% (Employers Share)       |                    |           |               |
| 5     | ESIC@3.25% (Empl overs Share)   |                    |           |               |
| 6     | Agency Commission @5%           |                    |           |               |

N.B. the aforesaid specification is subject to change if need arises.

Signature with seal